San Francisco Public Utilities Commission
Citizens’ Advisory Committee

MEETING MINUTES
Tuesday, July 15, 2014
5:30 p.m. – 7:00 p.m.
525 Golden Gate Ave., 3rd Floor Tuolumne Conference Room

Members:
Wendy Aragon, Chair (D1)  Walt Farrell (D7)  Nicole Sandkulla - (M-Reg’l Water
Suki Kott (D2)  Javieri PruittHill (D8)  Customers)
Vacant (D3)  Art Taylor (D9)  Vacant, (M-Eng./Financial)
David Pilpel (D4)  Marjorie Goodwin (D10)  Tamar Barlev (M-Lg Water User)
Ted Loewenberg (D5)  Jennifer Clary (D11)  Eli Saddler (B-Small Business)
Mark Connors (D6)  Avni Jamdar (M-Env. Group)  Tracy Zhu (B-Env Justice)

M = Mayoral appointment, B = Board President Appointment

Staff Liaison: Ryan Iwata and Jessica Buendia

ORDER OF BUSINESS

1. Call to order and roll call:

Meeting called to order at 5:32 pm

Members present at roll call: (9 members present, quorum confirmed) W. Aragon
(D1), S. Kott (D2), D. Pilpel (D4), M. Connors (D6), W. Farrell (D7), A. Taylor (D9),
M. Goodwin (D10), J. Clary (D11), T. Barlev (M-Lg Water User),

Members Absent at roll call (6 members absent): T. Loewenberg (D5) J. PruittHill
(D8), A. Jamdar (M-Env. Group), N. Sandkulla - (M-Reg’l Water Customers), E.
Saddler (B-small Business), T. Zhu (B-Env Justice)

Members of the public: Shanell Williams, Lisa Finkelstein, Shalini Swaroop

2. Report from the Chair - Wendy Aragon, Chair (5 minutes)

- Chair Report to the Commission
- Member J. PruittHill looking to step down
- New vacancies being filled
- Introduction of prospective members

3. Approval of the June 17, 2014 minutes (5 minutes)

Motion was made (J. Clary) and seconded (M. Connors) to approve June 17, 2014
minutes.

No public comment.

The motion PASSED by the following vote:
AYES: (9) – Aragon, Kott, Pilpel, Connors, Farrell, Taylor, Goodwin, Clary, Barlev
NOES: (0)
ABSENT: (6) Loewenberg, PruittHill, Jamdar, Sandkulla, Zhu, Saddler
4. Presentation and Discussion – “Public Meeting Laws” – Mary Hollings, City Attorney’s Office (10 minute presentation; 10 minute discussion)

Presentation Covered:
- Purpose of Public meeting Laws
- What is considered a meeting/ who it applies to
- Illegal meetings
- Sunshine Ordinance
- Brown Act
- Noticing and agendas
- Limited exceptions
- Limits on public comment
- Seriatim meetings

Discussion Covered:
- Subcommittee Chair’s ability to change meeting times- Member Pilpel
- Joint meetings between two separate groups
- Deeper dive into seriatim meetings- Member Farrell
- Who has the authority to set meeting times- Member Pilpel
- What qualifies as a “special meeting”- Member Pilpel
- How accessible do retreats have to be?- Member Clary

5. Discussion and Possible Action on Resolution (10 minutes)
- Clean Power SF Resolution, Member Aragon

Discussion and edits were made to the resolution. For the newly edited version, please refer to link HERE.

Chair Aragon tables the resolution and requests that it be moved to the next meeting.

6. Discussion and Possible Action on Resolution (10 minutes)
- 2014 Budget Resolution, Member Pilpel

Member Pilpel introduces resolution:
The resolution is asking the staff to identify certain areas of the budget which are considered “core” (core programs and operations) or “non-core” (discretionary) items and allow a discussion about whether they make sense given the needs of the enterprise and the current situation of the drought. An example of a core item would be 24/7 operations. Possible “non-core” items: Cups, sending staff to conferences, Front Yard Ambassador Program, or other investments in Wastewater to increase infiltration.

Discussion Covered:
- Shouldn’t we invest more in the things that give more bang for the buck, and cut back on things that may be more cosmetic and less functional?
- What happens if there is a drought and there is both less water use and less revenue? Member Pilpel
- One example of the programs that may not be completely necessary would be the “Front Yard Ambassador Program”
- What are appropriate operations and maintenance numbers so that the system remains in a state of good repair? Member Clary
- Recommending to narrow the scope of the resolution and ask more specific questions- Member Clary

Member Connors leaves at 6:17 pm (8 members present, quorum is lost)

Departure of Member Connors results in loss of quorum, official record of meeting concludes at 6:17 pm.
No public comment.

7. Public Comment: members of the public may address the Committee on matters that are within the Committee’s jurisdiction and are not on today’s agenda (2 minutes per speaker)

8. Future Agenda Items and Possible Resolutions (5 minutes)
   - AUGUST: Visit by Commissioner Vince Courtney, Youth Workforce update.
   - SEPTEMBER: Drought Presentation
   - Bylaws + Member expectations- Member Pilpel
   - SF’s Climate Action Strategy
   - Marin Clean Energy Program

9. Staff Report (5 minutes)

10. Announcements/Comments – The next regularly scheduled meeting for the Full CAC will take place on Tuesday, August 19, 2014

11. Adjournment