FULL CAC MEETING MINUTES (DRAFT)
Tuesday, October 15, 2013
5:30 p.m. – 7:00 p.m.
525 Golden Gate Ave., 2nd Floor O'Shaughnessy Conference Room

Members:
Wendy Aragon (D1)  Walt Farrell (D7)  Stephen Bjorgan, Chair (M-Eng./Financial)
Vacant (D2)  Javieraee PruittHill (D8)  Vacant – (M- Regional Water User)
Doug Cain (D3)  Dairo Romero (D9)  Vacant (M-Lg Water User)
David Pilpel (D4)  Vacant (D10)  Ted Ko (B-Small Business)
Ted Loewenberg (D5)  Jennifer Clary (D11)  Alex Lantsberg (B-Env Justice)
Vacant (D6)  Avni Jamdar, Vice Chair (M-Env. Group)

M = Mayoral appointment, B = Board President Appointment

Members present: W. Aragon (D1), D. Cain (D3), D. Pilpel (D4), T. Loewenberg (D5), J. Clary (D11), A. Jamdar (M-Env group), S. Bjorgan, Chair, T. Ko (B-Small Business), A. Lantsberg (B-Env Justice) (9 members present, quorum confirmed)

Members Absent: D. Romero (D9), W. Farrell (D7), J. PruittHill (D8),

Staff Liaison: Jessica Buendia, Ryan Iwata

ORDER OF BUSINESS

The agenda was modified during this meeting because quorum was not met until 6:05 pm. The meeting informally began with the opening of Harlan’s presentation.

1. Presentation: SFPUC General Manager Harlan Kelly, Jr. (30 minute presentation and discussion) 5:45-6:05 pm

The presentation covered:
- Priorities and goals of SFPUC
- How the General Manager (GM) works with the Mayor’s office
- Trying to align the goals of the Commission and Board of Supervisors
- The role that the CAC plays in educating and engaging our stakeholders in the decision making process

Topics of Discussion following presentation:
- SFPUC’s Environmental Justice policy and programs
- Water supply plans and projects
- Long term strategic planning
- Streamlining the process of understanding where/when construction work is being done by different agencies

Information Requests:
- Request #001: Staff was asked to follow up on a resolution that was written about the permit process. Members want to hear a report back on the progress that has been made by the staff up into this point
- Request #002: A future report and discussion on the Rate Setting process
2. Call to order and roll call: 6:05 pm

Call to Order: 6:05
Quorum met: 9 members present.

3. Presentation: Draft Ratepayer Assurance Score Card – a scorecard being developed consistent with the Ratepayer Assurance Policy – Business Services (30 minute presentation/comments/feedback) 6:05- 6:44

The presentation covered:
- Seeking feedback about the Draft Ratepayer Assurance Score Card
- Explaining how the grades were measured

Topics of Discussion following presentation:
- Questions about finding the right set of metrics in order to properly assess things like the “service” (phone and counter) section of the Assurance score card and then consistently applying it across the board in ways that allow the customers to easily process the information
- Simplifying the figures to make it easier to absorb all of the information
- Overall creating a score card that the average water user can understand much easily

(Full audio of presentation and discussion is available by request)

Information Requests:
- Request #003: Bjorgan requests that AGM Todd Rydstrom return at a later date to allow the CAC some time to digest all of the information.

No Public Comment

4. Approval of the Agenda and the Sept 17, 2013 and June 18, 2013 meeting minutes. 6:44-6:46

Motion was made (A. Lantsberg) and seconded (D. Cain) to postpone approval of September 17, 2013 minutes

Motion was passed. September 17, 2013 minutes postponed.

No public Comment.

D. Pilpel asks that the June 18th be postponed as they are inconsistent with past practice.

Motion was made by D. Pilpel to postpone approval of the June 18th, 2013 minutes.

There was no second to D. Pilpel's motion, and the motion fails.

Motion was made (J. Clary) and seconded (D. Cain) to approve June 18, 2013 minutes.

Members in favor: W. Aragon (D1), D. Cain (D3), T. Loewenberg (D5), J. Clary (D11), A. Jamdar (M-Env group), S. Bjorgan, Chair, T. Ko (B-Small Business), A. Lantsberg (B-Env Justice)
Members in Opposition: D. Pilpel (D4),

Motion Failed.

No public comment.

5. Staff Report (5 minutes) 6:46-6:48
J. Buendia speaks briefly about hoping to see more outcomes happen, the transition of the CAC roles, best ways to fill the empty positions, and creating more focus on resolutions.

6. Report from the Chair (S. Bjorgan, Chair) *(5 minutes) 6:48-6:51*

There was a short discussion about membership in the CAC. Topics of discussion included:

a) Evaluating the introduction process for incoming members  
b) Patience as the committee is being filled  
c) How many meetings a CAC member can miss before being removed from the CAC

No Public Comment.

7. Subcommittee Chair Reports:6:52-6:56

a. Power Subcommittee (T. Ko) *(5 minutes)- We felt like we maybe did not get involved enough with CleanPowerSF when it got voted down.*

b. Water Subcommittee (D. Cain) *(5 minutes)- Did not meet*

c. Wastewater Subcommittee (J. PruittHill) *(5 minutes)- Did not Meet*

8. Public Comment: None

9. Future Agenda Items *(5 minutes)*

   1. Budget  
   2. Elaborate on CleanPowerSF  
   3. Invite Vince Courtney to next meeting (expected Commission President)

No public comment.

10. Announcements/Comments – The next regularly scheduled meeting for the Full CAC is scheduled for Tuesday, November 19, 2013.

Public comment: None.

11. Adjournment

Motion was made (J. Clary) and seconded (A. Lantsberg) to adjourn meeting.

Opposition: none

No public comment

Motion passed: MEETING ADJOURNED 6:57

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