PUBLIC UTILITIES
REVENUE BOND OVERSIGHT COMMITTEE
CITY AND COUNTY OF SAN FRANCISCO
MINUTES

Public Utilities Commission Building
525 Golden Gate Ave., 2nd Floor, O’Shaughnessy Room B
San Francisco, CA 94102

Monday, April 15, 2013 - 9:00 AM

Regular Meeting

1. Call to Order and Roll Call (00:00:00 - 00:00:30)

   Seat 1  Holly Kaufman
   Seat 2  Kevin Cheng, Chair
   Seat 3  Karen Donovan
   Seat 4  Larry Liederman
   Seat 5  Vacant
   Seat 6  Emily Brownlow
   Seat 7  John Ummel, Vice Chair

   The meeting was called to order at 9:18 a.m. On the call of the roll members Liederman and Kaufman were noted absent.

   Member Liederman was excused.

   Member Kaufman was noted present at 9:30 a.m.

2. Public Comment:  (00:00:30 - 00:01:12)

   Public Comment:  None.

3. Chair’s Report:  (00:01:12 - 00:02:28)

   A. RBOC Account Statement and Review/Approval of Invoices for Ongoing Approved Engagements.

      1. Approval of Invoice - RW Block Consulting, Inc. (For period ending 2/28/13)
      2. Approval of Invoice - RW Block Consulting, Inc. (For period ending 3/31/13)

   Member Ummel, seconded by Member Brownlow, moved to authorize payment of the February 28, 2013, and March 31, 2013, invoices from RW Block Consulting, Inc. (CS-254).
The motions passed by the following vote:

Ayes: Cheng, Donovan, Brownlow and Ummel.
Noes: None.
Absent: Kaufman.
Excused: Liederman.

Public Comment: None.

4. **Report: RBOC Evaluation of Water System Improvement Program (WSIP) by RW Block Consulting, Inc., (CS-254).** (00:04:17 – 01:29:00)

Roy Block (RW Block Consulting Inc.); presented the RW Block Consulting, Inc. Report on the RBOC Evaluation of WSIP.

Julie Labonte and Mike Brown (SFPUC); provided information and responded to questions raised throughout the discussion.

Member Cheng, seconded by Member Kaufman, moved to authorize the Chair of the Revenue Bond Oversight Committee (RBOC) to amend contract No. CS-254 by no more than 5% for a not to exceed a amount of $300,000 for the purpose of completing and finalizing the contract.

The motions passed by the following vote:

Ayes: Kaufman, Cheng, Donovan, Brownlow and Ummel.
Noes: None.
Excused: Liederman.

Public Comment: None.

5. **Approval of RBOC Minutes of February 25, 2013.** (00:02:28 - 00:04:17)

Member Donovan requested that written public comment be included with the minutes.

Member Brownlow, seconded by Member Ummel, moved to approve the RBOC February 25, 2013, meeting minutes as amended.

The motion passed by the following vote:

Ayes: Kaufman, Cheng, Donovan, Liederman, Brownlow, and Ummel.
Noes: None

Public Comment: None.

6. **Announcements, Comments, Questions, and Future Agenda Items.** (01:29:00 - 01:33:00)
Member Donovan requested that the SFPUC provide information to the RBOC concerning Lessons Learn (Sept/Oct)

Member Cheng requested reports - Savings Identified: Soft Cost review. (Oct/Nov)

Member Cheng requested that the SFPUC provide information concerning the challenges with the use of the FAMIS accounting system and its lack of program management abilities. In addition, inquire as to the possibility of the CSA assisting with the review of the issue. (May/June)

7. **Adjournment.**

   At the hour of 10:40 a.m. the meeting adjourned due to the lack of a quorum.
Agenda Item Information

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