1. Call to Order and Roll Call

Chair Brown called the meeting to order at 9:34 a.m. and roll call was taken.

Present: Aimee Brown, Stan Jones, Kyle Rhorer, and Patrick Sweetland

Absent: None

Excused: Brian Browne and David Sutter

There was a quorum.

The RBOC recognized Rommel Aganon and expressed their sadness at his passing.

2. Public Comment: Members of the public may address the RBOC on matters that are within the RBOC’s jurisdiction which are not on today’s agenda.

Public Comment: Speakers: None.

3. Discussion and possible action concerning the Final Report from Robert Kuo Consulting LLC concerning the audit of Water System Improvement Program (WSIP) per Contract Agreement No. CS 983 (Sunset Reservoir – North Basin project.).

Robert Kuo; Roy Block, and Bill Sever, Robert Kuo Consulting LLC, presented their Final Report Auditing the Water System Improvement Program per Contract Agreement No. CS 983.
46 Other Speakers: Charles Perl, SFPUC; Todd Rydstrom, Assistant General Manager and Chief Financial Officer, SFPUC.

49 Public Comment: Speakers: None.

50 Member Sweetland moved, seconded by Member Jones, to accept the Final Report from Robert Kuo Consulting concerning the audit of the Water System Improvement Program per Contract Agreement No. CS 983.

56 The motion passed by the following vote:

61 Ayes: Chair Brown, Rhorer, Jones and Sweetland
Noes: None
Excused: Browne and Sutter

4. Discussion and possible action concerning the Indirect Cost Study.

62 No discussion occurred.

65 Public Comment: Speakers: None.

68 Continued to the call of the chair.

69 At the hour of 11:00 a.m. the RBOC lost quorum.

5. Discussion and possible action concerning RBOC contracting provisions and procedures.

72 Items 5 and 6 called and discussed at the same time. Please see Item #6 for details.

6. Discussion and possible action concerning RBOC contracting provisions and procedures.

81 Member Sweetland provided an overview of the RBOC contracting provisions and procedures that was discussion by the Contracting Working Group on November 19, 2009 and December 4, 2009.

85 Member Sweetland stated that there was no need to adopt an official process. However, the information gained should be used to streamline the RBOC contracting provisions and procedures.

89 Other Speakers: Todd Rydstrom, Assistant General Manager and Chief Financial Officer, SFPUC; Mark Blake, Deputy City Attorney.
7. Chair’s Report
   a. Update from SFPUC staff concerning the Water System Improvement Program (WSIP).

   Julie Labonte, WSIP Director, SFPUC, and Todd Rydstrom, Assistant General Manager and Chief Financial Officer, FPUC, provided an update on the Water System Improvement Program.

   Public Comment: None.

   b. Update from SFPUC staff concerning Wastewater.

   Charles Perl, CFO, SFPUC, provided an update on Wastewater.

   Public Comment: None.

8. Discussion and possible action regarding the approval of the minutes from the RBOC meetings held on November 16, 2009.

   No Action Taken.

   Public Comment: None.

9. Discussion and possible action relating to RBOC member information requests raised at today’s meeting.

   No Action Taken.

   Public Comment: None.

10. Discussion and possible action for future agenda items.

    Limits that the use of RBOC funds – 3 years from the date of issue of the Bond
    Waste Water
    Work Scope and Topics for the future
    Update on the use of the pool of contractors
    Implementation of the suggestion of based on the Robert Kuo LLC report and the SFPUC response to the report.

   Public Comment: None.
11. Adjournment

At the hour of 12:00 noon the RBOC adjourned their meeting in honor of Rommel Aganon.

The December 14, 2009, minutes of the RBOC was approved by the RBOC on January 19, 2010.