Minutes Wednesday, February 7, 2018, 4:00 PM
525 Golden Gate Avenue 2nd Floor
O’Shaughnessy Conference Room
San Francisco, CA 94102

1. **Call to Order** Chair Howard Ash called the meeting to order at 4:10 p.m.
   Present: Howard Ash, Kevin Cheng, Adam Nguyen, Jamie Querubin, and Scott Ungermann; Theresa Kao arrived at 4:12 pm.

2. **Public Comment:** Members of the public may address Rate Fairness Board (RFB) on matters that are within the RFB’s jurisdiction and are not on today’s agenda
   No public comment.

3. **Chair’s Report (Discussion)**
   a. **SFPUC 2018 Water and Wastewater Retail Rate Study – Staff Retail Rate Proposal**
   Financial Planning Director Kristina Cordero reviewed the Staff Retail Rate Proposal and presented on specific follow up questions from the meeting of February 2, 2018. Ms. Cordero highlighted some of the differences between the Staff Retail Rate Proposal slides on February 2, 2018, and the Staff Retail Rate Proposal made today, February 7, 2018. The differences include minor updates between service charges and volumetric rates, more detail on non-residential water rates, and the wastewater service charge was reduced to offset stormwater only customer revenue.

   SFPUC Coordinator of Citizen Involvement Florencia Prada reviewed the List of Organizations that was contacted regarding the 2018 Water and Wastewater Rates proposal. Ms. Prada also provided an overview of the upcoming currently rates meetings that are scheduled.

   There were specific follow up items which will be discussed at future meetings:
   - Service and Capacity Charges
   - Stormwater Charges
   - Drought Surcharges
   - Affordability

   There was discussion on the scheduling of future RFB meetings. Chair Ash requested the RFB presentation to the Commission from the last rate study be emailed to him.

   There was discussion on feedback from citizens and community meetings.
   Communication will provide a feedback report on the comment cards collected at community presentation meetings.
4. **Election of Officers** *(Discussion and Action)*
   This item was removed as the Election of Officers was held at the meeting on February 2, 2018.

No public comment.

5. **Approval of Minutes** of February 2, 2018
   Secretary Lorelei Patricio corrected nomination of Member Howard Ash as Chair not President. Member Ash corrected date of minutes and that Chair Cheng had made both nominations for Chair and Vice Chair.
   Member Querubin moved to approve the minutes of the February 2, 2018 meeting as amended, and Member Cheng seconded the motion.
   Ayes: Members Ash, Ungermann, Cheng, Kao, Nguyen, and Querubin

No public comment.

6. **Announcements, Comments, Questions, and Future Agenda Items**
   There was discussion. The next RFB meetings are scheduled for March 2, 2018 and March 30, 2018.

No public comment.

7. The meeting adjourned at 5:24 p.m.