1. Call to Order and Roll Call

CoChair Howard Ash called the meeting to order at 3:05 p.m.

Present: Howard Ash, Theresa Kao, and Jamie Querubin.
        Scott Ungermann arrived at 3:15 pm.
        Kevin Cheng and Adam Nguyen were excused.

2. Public Comment: Members of the public may address RFB on matters that are within the RFB’s jurisdiction and are not on today’s agenda

Public Comment: None

3. Chair's Report

a) Follow-up from Prior Meetings

Director of Financial Planning Kristina Cordero introduced Carollo Consultant Jennifer Ivey who will be reporting on the follow up questions from the cost of service allocation process from the last meeting on October 6, 2017. Ms. Cordero said there were a couple questions on affordability that we've held and will follow up on and address at the Affordability Analysis, Part 2 at a later time.

Carollo Engineer Jennifer Ivey summarized some of the questions that came up in the last meeting regarding the demand analysis and presented addressing these two questions. In the Cost of Service analysis presentation, Ms. Ivey will talk about what cost gets allocated to the fixed charges, and in more general terms about the wastewater fixed charge.

Ms. Ivey presented on the Cost of Service and Rate Study “Cost of Service Allocations.” Questions were answered during the presentation.


There was discussion.

Public Comment: None

4. Election of Officers (Discussion and Action)

Member Ash requested the Elections of Officers move forward to the next meeting. This item will be postponed until a full Board is present.
5. Approval of RFB Minutes of the October 6, 2017 minutes.
   Member Ash approved and Member Querubin seconded the minutes.
   Ayes: Members Ash, Kao, Querubin, and Ungermann
   Member Cheng and Nguyen was excused.

   Public Comment: None

6. Announcements, Comments, Questions, and Future Agenda Items
   • Deputy Chief Financial Officer Charles Perl reported there will be a revisiting of
     the CleanPowerSF Program on the next phase of the expansion.
   • Ms. Cordero reported on the request for Rate Fairness Board to scheduling
     dates/times for public access and to coordinate with the Community Citizens
     Advisory meetings.
   • The Community Outreach Plan will be presenting proposed rate packages to
     community groups.

   Public Comment: None

7. The meeting adjourned at 4:41 p.m.