San Francisco Public Utilities Commission
Citizens’ Advisory Committee
Power Subcommittee

MEETING MINUTES

Tuesday, April 5, 2016
5:30 p.m. – 7:00 p.m.
525 Golden Gate 3rd Floor Tuolumne Conference Room

Members
Shalini Swaroop (D8) Wendy Aragon (D1) Rebecca Lee, (M-Eng./Financial)
Kelly Groth (D7) Avni Jamdar (M-Env. Group)

M = Mayoral appointment, B = Board President Appointment

Staff Liaisons: Ryan Iwata and Jessica Buendia

ORDER OF BUSINESS

1. Call to order and roll call: Meeting is called to order at 5:47 pm

Members present: Swaroop, Aragon, Lee, Groth

Members Absent: Jamdar

Members of the public: None

Public comment: None

2. Report from the Chair

- Welcome members, staff, and the public
- Moved agenda item 6 on staff report before item 5 on Power Enterprise 2016-18 Budget

Public comment: None

3. Public Comment: members of the public may address the Committee on matters that are within the Committee’s jurisdiction and are not on today’s agenda

Public Comment: None

4. Approve February 2, 2016 Minutes

Motion was made (Aragon) and seconded (Lee?) to approve February 2, 2016 minutes.

Public comment: None

The motion PASSED by the following vote:
AYES: (4) – Swaroop, Groth, Lee, Aragon
NOES: (0)
ABSENT: (1) Jamdar
5. **Staff report**

CleanPowerSF outreach update: Amy Sinclair, Communications Manager
- General discussion on enrollment in CleanPowerSF including Green and SuperGreen options
- General discussion on outreach in districts 5 and 10 – Chair Swaroop
- General discussion on enrollment goal for SuperGreen – Chair Swaroop
- General discussion on reasons why people may not be enrolling in CleanPowerSF - Member Lee
- General discussion on partnerships with environmental organizations – Chair Swaroop
- General discussion on reasons why people opt-out

6. **Presentation and Discussion:** [Power Enterprise 2016-18 Budget Overview](#), Barbara Hale, Assistant General Manager

The Presentation Covered:
- SFPUC Biennial Budget FY2016-17 and FY2017-18
- System Overview
- Power Enterprise Organization
- Power Priorities-FY2014-16
- Accomplishments
- Six Priority Strategies Developed through Business Plan
- Challenges & Priorities
- Hetchy Power Total Uses of Funds FY 2015-16 to 2017-18
- Hetchy Power Total Budget
- Hetchy Power Total Full-Time Authorized Positions
- CleanPowerSF Total Uses of Funds FY 2015-16 to FY 2017-18
- CleanPowerSF Total Budget
- CleanPowerSF Total Full-Time Authorized Positions

Topics of Discussion:
- General Discussion about the “Customer Development and Engineering” position in the Power Enterprise – Chair Swaroop
- General discussion on City Hall’s certification as LEED Platinum and the cost of certification – Chair Swaroop
- General discussion on other potential government buildings that SFPUC may retrofit – Member Groth
- General discussion on expected number of megawatts distributed by the end of 2018 – Member Swaroop
- General discussion on delayed enrollment schedule – Chair Swaroop and Member Lee
- General discussion on the Agency’s pursuit of the Electric Vehicle charging market – Member Lee
- General discussion on restricting parking spaces for Electric Vehicle only – Member Lee
- General discussion on how the Power Subcommittee can be helpful to the Power Enterprise and Assistant General Manager – Chair Swaroop
- General discussion on Subcommittee Members’ interests and networks

Public Comment: None.

7. **Future Agenda Items and Resolutions**
- CleanPowerSF outreach update (tentative-Full CAC in April)
- Street Light Program update (tentative)

Public Comment: none
8. **Announcements/Comments:**
   - The next regularly rescheduled meeting of the Power Subcommittee will take place on June 7, 2016
   - Avni Jamdar resigned from the CAC – Member Aragon

Public Comment: none

9. **Adjournment**

Motion was made (Lee) and seconded (Aragon) to adjourn meeting.

Public comment: None

**Meeting adjourned at 7:04 pm.**