Hetch Hetchy Regional Water System
Services of the San Francisco Public Utilities Commission
Natural Resources and Lands Management Division

Project Review Application

Project Contact Information

Name: _____ Address: _____

Title: _____ _____

Organization: _____ _____

Phone: _____ Locality: _____

Email: _____ Zip Code: _____

General Contractor or Consultant Name: _____ General Contractor or Consultant Phone: _____

Site Information

Site Address/Location: _____

Nearest Cross Street(s) and/or Parcel No: _____

Real Property Interest: *(Indicate whether the Project involves a lease, easement or revocable permit and attach document(s). Indicate whether the proposed action is covered under an existing lease, easement or revocable permit.)*

Present or Previous Use of Site: _____

Project Description *(REQUIRED: Attach a location map and/or an aerial photograph of the Project site. See Attachments Section, reverse.)*

Project Name: _____

Project Objective/Purpose: _____

Project Description: *(Include any known constraints such as special status plant or animal species, stream crossings, neighborhood issues or other relevant details. Estimate staffing levels of existing and/or proposed facilities. Indicate whether Federal funding will be used. Use additional sheets to describe the project if necessary.)*

Project Activities *(Check all items that apply and include a detailed explanation of checked items in the Project description.)*

- ☐ Work on or above water supply pipelines/infrastructure
- ☐ Potholing, trenching or excavation of earth, asphalt, concrete, gravel, rock or sand
- ☐ Backfilling, including placement of sand, gravel, or compactable fill
- ☐ On or off-site spoils disposal including vegetation, cuttings, grindings and soil
- ☐ Placement of asphalt, concrete, topsoil or vegetation to restore excavated and disturbed areas
- ☐ Landscaping and horticultural activities, including but not limited to: mowing, mastication, fertilizer application, pesticide or herbicide application, seed/propagule collection, natural resources restoration, vegetation planting, or removal of trees greater than 4 inches in trunk diameter or taller than 20 feet
- ☐ Reconstruction and other land management activities including grading, digging, disking, plowing, weed-eating, planting, prescribed burns or fuel hazard reduction
- ☐ Hot work, welding, grinding or burning
- ☐ Farming, tilling or grazing activities
- ☐ Future operations maintenance activities
- ☐ New parking/loading spaces. Maintenance or grading of existing roads, parking lots, trails and sidewalks
- ☐ Construction or maintenance of man-made ditches, culverts, swales, waterways, spillways, weirs, reservoirs, ponds, including shorelines and water intake & outlet structures. List all work in riparian areas
- ☐ Construction or maintenance of existing monitoring wells including replacement of well components
- ☐ Dewatering, blow-off, discharge or drainage of water
- ☐ Installation and maintenance of fencing
- ☐ Construction, rehabilitation, relocation, demolition, sand blasting or painting of structures including monitoring equipment or small support structures such as sheds or docks
- ☐ Chemical and fuel storage during construction, maintenance and operation. Include all information on hazardous waste and underground storage tanks
- ☐ Other disturbance to watershed resources

Some of the above activities may also require review and approval by Water Supply & Treatment Division Land Engineering staff.

Project Schedule and Equipment

Anticipated Project Start Date and Duration:

Equipment Use: *(List all construction equipment and operations & maintenance equipment including SCADA equipment and emergency generators. Use additional sheets to describe the project if necessary.)*

Attachments *(Include all applicable information.)*

- ☐ Project Drawings: Location Map[1], Site Plans[2], Grading Plans[3], Landscape Plans, Project Plans, Elevations, Sections and Relevant Details
- ☐ Photographs: Aerial, Project Site and Adjacent Properties *(Label viewpoints.)*
- ☐ California Natural Diversity Database Information, Surveys or Special Studies
- ☐ Water Quality Protection & Monitoring Plan, Dust Abatement Plan, Chemical Application Management Program, Cultural Resources Assessment, Best Management Practices or other plans

1) Minimum 7.5-minute USGS Quad Map 2) Include existing & proposed: structural footprints, roadways, access route, utility lines, onsite spoils areas, lay-down & staging areas, limits of construction, dewatering/blow-off locations & discharge/drainage information, landscaping/tree removal, and site lighting. 3) Include estimated cut and fill information and maximum depth of excavation.

Verification

I verify that the Project information provided herein is accurate and complete as of the date signed:

_____	_____
Date	*Authorized Project Contact Signature*