

SAN FRANCISCO PUBLIC UTILITIES COMMISSION

City and County of San Francisco

Edwin M. Lee MAYOR

Regular Meeting

Tuesday, March 13, 2012 (Approved March 27, 2012)

1:30 P.M.
City Hall, Room 400
1 Dr. Carlton B. Goodlett Place

Commissioners

Anson B. Moran, President Art Torres, Vice President Ann Moller Caen Francesca Vietor Vince Courtney

> **Ed Harrington** General Manager

> > Donna Hood Secretary



For information, contact the Commission Secretary at 554-3165 Minutes and other information are available on the SFPUC web site: www.sfwater.org

Gavel-to-Gavel coverage available at SFGTV:

http://sanfrancisco.granicus.com/MediaPlayer.php?view_id=22&clip_id=14499

ORDER OF BUSINESS:

1. Call to Order

President Moran called the meeting to order at 1:40 PM.

2. Roll Call

Present: Anson Moran, Art Torres, Anne Caen, Francesca Vietor, Vince Courtney

3. Approval of Minutes

On motion to approve the Minutes of February 14, 2011: ADOPTED: AYES: Moran, Torres, Caen, Vietor, Courtney

4. Public Comment

No Public Comment.

- 5. <u>Communications</u>
 - a.) Letter Summary

General Manager Harrington provided response to Mr. Steve Lawrence's written comments.

b.) Advance Calendar

No Comments.

- c.) Staff Reports
 - 1. Real Estate Update

Commissioner Caen requested that the Commission be made aware of the Fair Market Value of all SFPUC property.

6. <u>Other Commission Business</u>

The Commission honored Mr. Michael Housh for his years of service as the Commission Secretary, and wished him well in his new position.

- 7. Report of the General Manager
 - a) <u>Update on Status of former Redevelopment Agency Projects</u>

Ms. Bohee provided the Commission with a brief update on the status of projects under the jurisdiction of the former Redevelopment Agency.

CONSENT CALENDAR

8. All matters listed hereunder constitute a Consent Calendar, are considered to be routine by the San Francisco Public Utilities Commission, and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or the public so requests, in which event the matter will be removed from the Consent Calendar and considered as a separate item.

President Moran disclosed a continuing business relationship with Edelstein, Gilbert, Robson, and Smith (item 8b). This firm is retained by a client of President Moran. President Moran has no direct relationship, financial or otherwise with the firm, and the relationship does not constitute a conflict of interest, but does require a disclosure statement, as per the City Attorney.

Commissioner Torres requested that Item 8B be severed from the Consent Calendar.

- a) Authorizing the General Manager of the San Francisco Public Utilities Commission to apply to the United States Bureau of Reclamation WaterSMART Grant Program, for funding of up to \$100,000 for the SF Regional Filter Loading Study. Resolution 12-0038
- c) Approving Amendment No. 1 to Wastewater Enterprise Agreement No. CS-989, Biofuel Technical Assistance Services, with Biofuel Recycling Cooperative, and authorize the General Manager of to execute the amendment, increasing the agreement by \$300,000, for a total not-to-exceed agreement amount of \$600,000, and with a time extension of two years and four months, for a total agreement duration of five years and eight months. Resolution 12-0041
- d) Approving plans and specifications, and awarding Wastewater Enterprise Contract No. WW-540, Spot Sewer Repair Contract, for a total contract amount not to exceed \$3,737,440 to the lowest, qualified, responsible, and responsive bidder, J. Flores Construction. Resolution 12-0040

Public Comment

No Public Comment.

On motion to approve Consent Calendar Items 8a, 8c, and 8d: ADOPTED: AYES: Moran, Torres, Caen, Vietor, Courtney

b) Approving the selection of Edelstein, Gilbert, Robson, and Smith for Legislative Affairs representation and advocacy services, and authorize the General Manager of the SFPUC to negotiate and execute a professional services agreement for an amount not-to-exceed \$1,000,000, and with a duration of five years.

Resolution 12-0041

Assistant General Manager, External Affairs, Juliet Ellis presented this item. Commissioner Torres requested clarification on the selection process for the contract. The Commission expressed concerns over the contract duration of five years. After discussion, it was agreed that the contract be amended to three years, with two possible one-year extensions. The City Attorney noted that each one-year extension would require an affirmative vote by the Commission.

On motion to approve Consent Calendar Item 8b AS AMENDED: ADOPTED: AYES: Moran, Torres, Caen, Vietor, Courtney

REGULAR BUSINESS

9. Authorizing the General Manager to seek Board of Supervisors approval and execute on behalf of the City and County of San Francisco, a Master License Agreement with the San Francisco Unified School District for the installation and operation of a series of onsite photovoltaic systems at appropriate locations throughout the District.

Assistant General Manager, Power, Ms. Barbara Hale presented this item and noted that the solar panels would be installed, owned, an operated by the SFPUC. The power generated by the system would be metered with the School District paying for the generation they are using, at their current rate.

Public Comment:

No Public Comment.

On motion to approve Item 9:

ADOPTED: AYES: Moran, Torres, Caen, Vietor, Courtney

Resolution 12-0044

10. Adopting a Framework for Land Management and Use relating to SFPUC lands not otherwise subject to specific policy guidance, including Leases or Permits for Secondary Uses on SFPUC Land; Disposition of SFPUC owned Lands; and Acquisition of Land by the SFPUC.

Deputy General Manager Michael Carlin presented this item. It was noted it is a framework document and is a restatement of current policy.

Commissioner Vietor proposed to add the work "Owned" to the title of Section II to read "Disposition of SFPUC Owned Lands"

Public Comment:

Bruce Keene thanked the Commission for addressing the Framework issue. He questioned the omission of the word "owned" in the heading of the Section II, and noted it is included in other portions of the document. He feels it should be added (or removed throughout the document) for consistency.

Jan Blum would like to see additional language on page seven that would allow citizens to have a voice on the disposition of lands, and would like to add language to community criteria to read: "the sale or transfer is not out of compliance with City plans and policies".

On motion to approve Item 10: AS AMENDED ADOPTED: AYES: Moran, Torres, Caen, Vietor, Courtney Resolution 12-0042

11. Approving Real Estate Services Guidelines to take actions to lease, permit, or license-certain uses of real property under the Commission's jurisdiction. The new Guidelines supersedes and replaces Sections 1.000 through 10.000 and the Miscellaneous BCLM Forms set forth in the Bureau of Commercial Land Management Operating Manual approved by the Commission in 1999 in Resolution 99-0252.

Public Comment:

No public comment

On motion to approve Item 11:

ADOPTED: AYES: Moran, Torres, Caen, Vietor, Courtney

Resolution 12-0043

12. Presentation on the progress and feasibility assessment of the SFPUC Urban Agriculture Pilot Program as authorized by the San Francisco Public Utilities Commission on October 11, 2011, to establish urban agricultural activities on proposed pilot sites.

Assistant General Manager, External Affairs, Juliet Ellis, presented this item.

Public Comment:

Dana Perls, San Francisco Urban Ag Alliance expressed support for the process. She encourages that the RFP process move forward quickly, and with broad community outreach, especially in the Southeast area.

Eli Zigas, SPUR, expressed his appreciation for the work of staff and concurred with the sentiments of Ms. Perls.

Presentation no resolution

CLOSED SESSION

No Closed Session - removed from calendar.

Adjournment: 3:01 PM