San Francisco Water Power Sewer
Operator of the Hetch Hetchy Regional Water System

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San Francisco Public Utilities Commission
Water System Improvement Program
Small Firm Advisory Committee
August 25, 2011
10:30 a.m. – 12:30 p.m.
City of San Carlos
Peninsula Builders Exchange
735 Industrial Road
San Carlos, CA 94070

Members

Marie McKenzie **(Chair)**
Moses de los Reyes
Estela Tarano (excused absence)
Tom McGinley **(Vice-Chair)**
Lisa Vigil

Draft Minutes

Staff Liaison: Iris Martin Lopez

1. Call to order – 10:45 a.m.

2. Roll Call – all members present with exception of Estela Tarano's excused absence.

3. Public Comment - members of the public may address the Committee on matters that are within the committee's jurisdiction but not on today's agenda – none at this time.

4. June 22, 2011 meeting minutes were approved by all members present.

5. Introduction of new committee members and 2011 elections –postponed to the October 19, 2011 meeting

6. Update on the regional Local Apprentices and Journeypersons initiatives was provided by **Bill Irwin, WSIP Project Labor Agreement Administrator** on behalf of Chris Iglesias. Mr. Irwin provided updates on the following:

   - The estimated WSIP regional/local craft hours as of July 31, 2011 totaled 8,657,865

Edwin M. Lee
Mayor
Francesca Vietor
President
Anson Moran
Vice President
Ann Moller Caen
Commissioner
Art Torres
Commissioner
Vince Courtney
Commissioner
Ed Harrington
General Manager

- The total WSIP Employment by Worker's Residence County Location as July 31, 2011 on all projects total:

  - 2,088,390 hours worked
  - 5,273 workers employed
  - $74,472,869 earned wages
  - 241,645 apprentice hours
  - 1,027,699 outside resident hours (non-water service territory)
  - 198,911 San Francisco resident hours
  - 861,779 Service territory resident hours

Madame Chair emphasized the SFPUC need to highlight its great efforts made through the agency's apprenticeship program.

7. Update on revisions to expand construction opportunities under the SFPUC Local Business Enterprise Program (14B.5) on non-WSIP projects. The update was provided by **Veronica Ng, Manager, SF Human Rights Commission (HRC), Equal Employment Opportunity Unit.**

   The legislation is currently on hiatus due to other pending issues that needs to be resolved at the HRC Local Business Enterprise (LBE) Advisory Committee. Multiple revisions are being made to Chapter 14B. The first adoption of these revisions will be made by the LBE Advisory Committee, followed by the full bodied HRC and finalized by the SF Board of Supervisors.

   - The LBE Advisory Committee meets monthly on Wednesdays at HRC headquarters located at 25 Van Ness Avenue, 8th floor. The Committee's role is to discuss matters related to legislation Chapter 14B.

8. Discussion and planning for the Autumn Tips and Tricks for Success workshop in Manteca. The workshop has been postponed to spring 2012.

9. Update on SFPUC Local Business Enterprise Program

   - As of July 2011, 213 small construction firms are certified under the SFPUC-LBE Program

   - $104 Million was awarded to LBEs (SF and PUC) on 28 WSIP regional construction projects

10. Comments, suggestions and requests for future agenda items by members of the Small Firm Advisory Committee and members of the public

    Upcoming Small Firm Advisory Committee Meeting Dates
    - October 19, 2011

    Future Agenda Items
    - Introduction of new Committee member
    - 2011 Committee Elections
    - Special Small Firm Advisory Committee meeting and workshop

11. Adjournment – 12:30 p.m.