

San Francisco Public Utilities Commission
Water System Improvement Program
Small Firm Advisory Committee
March 16, 2011
10:30 a.m. – 12:30 p.m.
City of San Carlos
Peninsula Builders Exchange
735 Industrial Road
San Carlos, CA 94070

Members

Marie McKenzie (**Chair**)
Moses de los Reyes
Estela Tarano (excused absence)

Tom McGinley (**Vice-Chair**)
Lisa Vigil (excused absence)

Minutes

Staff Liaison: Iris Martin Lopez

1. Call to order – 11:02 a.m.
2. Roll Call – Marie McKenzie, Tom McGinley and Moses de los Reyes were present. Estela Tarano and Lisa Vigil had excused absences.
3. Public Comment - members of the public may address the Committee on matters that are within the committee's jurisdiction but not on today's agenda – none at this time.
4. Debrief and recap of the January 27th Tips and Tricks for Success Workshop

Survey results

- We received 30 positive surveys with scores of fours and fives
- Six negative surveys were received with scores of twos and below in the following areas
 - Project Labor Agreement
 - HRC Equal Benefits

Edwin M. Lee
Mayor

Francesca Vietor
President

Anson Moran
Vice President

Ann Moller Caen
Commissioner

Art Torres
Commissioner

Vince Courtney
Commissioner

Ed Harrington
General Manager



- Office of Labor Standards Enforcements
- Technical experience-License
- Contract Administration
- Bonding and Insurance
- Contract Administration and Bonding and Insurance received the most negative responses.

Follow Up Steps

- Committee proposed to host a regional LBE workshop in Manteca during the summer
- Chair will send a thank you letter to Kiewit Infrastructure, R&W Concrete and Yerba Buena Construction
- The Committee requested a copy of the workshop attendee list

The Small Firm Advisory Committee made the following comments:

- Successful event
- Congratulated staff for all of their hard efforts in putting pieces of the puzzle together for a great event
- Learned new information following the various workshop presentations
- Enjoyed the success stories portion of the workshop
- Amazed by the large number of attendees at both sessions

5. Full body Committee action on the 2011 goals and objectives. **Tom McGinley** forwarded the motion to approve the goals it was seconded by **Moses de los Reyes**. Per the recommendation modifications were made in the following areas:

Committee's 2011 Goals

- Support current revisions to San Francisco Administrative Code Chapter 14B.5 of the Public Utilities Commission's Local Business Enterprise (SFPUC-LBE) Program.
- Continue working with the SFPUC to develop ongoing and future Micro Set Aside projects.
- Enhance the current LBE outreach program in the service areas outside of San Francisco.

Committee's Recommendations for SFPUC

- Host informational construction contract workshops for SFPUC -LBEs wanting to work on SF's regional projects. Workshops will provide information on LBE certification, bonding, general City bidding requirements, financial statement assistance, and the relations system.
- Develop strategic materials to further assist LBE contractor participation on regional projects.

All members present approved the 2011 goals and recommendations.

6. Discussion on request to expand the current SFPUC Local Business Enterprise Program (SFPUC-LBE) for non-WSIP projects. **Veronica Ng**,

Manager with the San Francisco Human Rights Commission reported on the following:

- The SFPUC is proposing new legislation to provide additional regional construction opportunities on non-WSIP projects
 - The opportunities will consist of non-WSIP construction projects 70 miles outside of the City and County of San Francisco
 - **Ms. Ng** suggested the Committee write a memo supporting the expansion of the legislation. The Committee's first 2011 goal ties into the new proposed legislation
7. Update regarding waiver to remove the Project Labor Agreement (PLA) on WSIP projects. The habitat restorations were initially a \$20 Million project under the WSIP that contain a PLA. The HRP were developed to improve the wetlands of various SFPUC WSIP Peninsula and Alameda regional projects. Amendment was made to the HRP breaking it into ten projects under \$5 Million. The revisions eliminated the PLA on nine projects.
8. Update on the Bay Division Pipeline No. 5 (Peninsula) – Fencing Restoration Project was provided by **Ms. Martin Lopez**:
- The fencing restoration project was awarded to B & W Fencing from East Palo Alto
 - B & W Fencing will commence the first phase of the restoration in late May 2011
9. Update on SFPUC Local Business Enterprise Program – **Ms. Martin Lopez** reported on the following:
- 195 small construction firms are certified under the SFPUC-LBE Program
 - As of March 2011, 151LBEs (PUC and SF) were awarded as subcontractors on regional WSIP construction contracts
 - \$84 Million was awarded to LBEs on 23 WSIP regional construction projects
10. Comments, suggestions and requests for future agenda items by members of the Small Firm Advisory Committee and members of the public

Upcoming Small Firm Advisory Committee Meeting Dates

- June 22, 2011
- October 19, 2011

Future Agenda Items

- Discussion on the promotion of hiring Local Apprentices and Journeypersons outside of San Francisco County on WSIP projects by Chris Iglesias, Interim Director of Workforce Initiatives

- Update on the revision to the SFPUC Local Business Enterprise Program, 14B.5

Upcoming Events

- Contractors Breakfast May 18, 2011

11. Adjournment – 12:55 p.m.