

Public Utilities Revenue Bond Oversight Committee

Minutes Regular Meeting

Monday, February 14, 2011
9:30 a.m.
1155 Market Street (between 7th & 8th Streets)
4th Floor Conference Room

Committee Members

Aimee Brown, Chair
Brian Browne
Kevin Cheng
Ian Hart
David Sutter
John Ummel

REGULAR AGENDA

1. Call to Order and Roll Call

Chair Brown called the meeting to order at 9:30 a.m. and roll call was taken:

Present: Aimee Brown, Brian Browne, Ian Hart, David Sutter, and John Ummel.

Absent: None.

Excused: Kevin Cheng

There was a quorum.

2. Public Comment: Members of the public may address the Revenue Bond Oversight Committee (RBOC) on matters within the RBOC's jurisdiction that are not on today's agenda.

Public Comment: None.

3. Chair's Report

a. San Francisco Public Utilities Commission (SFPUC) Staff Report: Water System Improvement Program (WSIP) Construction Management.

Harvey Elwin (SFPUC) and Charles Perl (SFPUC); presented information concerning the matter and/or answered questions raised during the hearing.

Member Hart noted absent at 11:05 a.m.

Public Comment: None.

b. Discussion and Possible Action: Update on the funding of the RBOC account with the City Controller's Office and potential amendments to bylaw concerning procedure to release RBOC Funds.

Mike Brown (SFPUC); Mark Blake (City Attorney); presented information concerning the matter and/or answered questions raised during the hearing.

Public Comment: Nancy Wuerfel questions what the Controller's Office needs in order to expend funds on behalf of the RBOC.

Lack of Quorum – No action taken

c. Discussion and Possible Action: Revenue Bond Oversight Committee jurisdiction over the indebtedness of the SFPUC and expenditure restrictions of the RBOC set aside.

Mark Blake (City Attorney); Mike Brown (SFPUC); presented information concerning the matter and/or answered questions raised during the hearing.

Public Comment: Nancy Wuerfel questioned what methods could be used to protect funds and prevent funds from going back into a different project. (5 Year deadline to expend funds from 2006 bond issue.)

Lack of Quorum – No action taken

- 4. Discussion and Possible Action: Independent Oversight Assignments.**
 - a. Discussion and Possible Action regarding the Scope of Services for independent consultants.**
 - b. Discussion and Possible Action regarding contracting options.**

Chair Brown led the discussion and summarized the RBOC status as it relates to Independent Oversight (a) Scope of Work for independent consultants and (b) Contracting Options.

Nancy Hom (SFPUC); Mark Blake (City Attorney's Office); presented information concerning the matter and/or answered questions raised during the hearing.

Public Comment: Nancy Wuerfel stated the RBOC should consider sole source contracting before going through the RFP process. The Board of Supervisors could set aside contracting requirements based on need. The request should be made for sole source contracting before implementing the RFP process.

- 5. Discussion and Possible Action: Board of Supervisor Support, Meeting Place and Time of Meeting.**

Member Browne led the discussion concerning Board of Supervisor Support, Meeting Place and Time of Meeting.

Member Browne moved, but was not seconded, to adopt the Resolution to request support for the RBOC.

Public Comment: Nancy Wuerfel stated that the support of the RBOC by the Board of Supervisors is primary. However, it would be helpful for meetings to be held at City Hall in terms of visibility and ease of attendance.

Member Browne was noted absent at 11:30 a.m.

- 6. Discussion and Possible Action: Election of Officers for the RBOC 2011.**

Lack of Quorum – No action taken

- 7. Discussion and Possible Action: Approval of the Minutes from the Revenue Bond Oversight Committee (RBOC) Meetings of December 13, 2010; January 10, 2011, and January 24, 2011.**

Lack of Quorum – No action taken

8. Discussion and Possible Action: RBOC Scope of Work for Future Projects; RBOC Contracting Options; and Potential Requests for Proposals.

Lack of Quorum – No action taken

9. Discussion and Possible Action for Future Agenda Items.

Lack of Quorum – No action taken

10. Adjournment

The meeting adjourned at 11:30 a.m. due to Lack of Quorum

The minutes of the Public Utilities Revenue Bond Oversight Committee for February 14, 2011, were approved on March 21, 2011.

Audio recording of the meeting of the Revenue Bond Oversight Committee is available at:

http://sanfrancisco.granicus.com/ViewPublisher.php?view_id=97

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