

AGENDA

City Services Auditor Working Group Public Utilities Revenue Bond Oversight Committee

Wednesday, April 6, 2011

10:00 a.m.

**City Hall, Room 479
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102**

Committee Members

John Ummel, Chair
Ben Kutnick
David Sutter

1. Call to Order and Roll Call
2. Public Comment: Members of the public may address the City Services Auditor Working Group of the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC's Jurisdiction that are not on today's agenda.
3. Comments by the Chair
4. Discussion and Possible Action: Draft MOU with the Controller's Office-
Issue/Action: Review of the draft/sample Memorandum of Understanding (MOU) between the RBOC and the Controller's Office for purposes of assisting the RBOC with future audit assignments. The Controller's Office has provided a sample MOU for the sub-committee's consideration. See attached.
5. Discussion and Possible Action: Criteria for Prioritizing Task Assignments-
Issue/Action: Review of draft criteria to assist RBOC in prioritizing which tasks should be included in a Request for Proposal (RFP). See attached. The sub-committee shall review and amend the criteria, and consider weighting the criteria (or rank ordering) it deems the most important.

6. Discussion and Possible Action: Prioritization of Task Assignments -
Issue/action: At the RBOC meeting of March 21, 2011, a list of possible task assignments to include in a future RFP was distributed. See attached. The City Services Auditor Working Group will rank order the list of task assignments based on the final set of criteria developed in #5 for presentation to the RBOC.
7. Discussion and Possible Action: Future Agenda Items/Meeting Dates
8. Adjournment

Note: Each item on the Regular Agenda may include explanatory documents, including reports and public correspondence. These items are available for review at City Hall, Room 244, Reception Desk.

Audio recordings of the meeting of the Revenue Bond Oversight Committee are available at:

http://sanfrancisco.granicus.com/ViewPublisher.php?view_id=97

For information concerning agendas, minutes and meeting information please contact:

Victor Young, Committee Clerk
City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102
Victor.Young@sfgov.org
(415) 554-7723

For information concerning SFPUC reports and documents please contact:

bondoversight@sfgov.org

(415) 487-5245

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Explanatory Documents: Copies of Explanatory Documents listed in this agenda, if any, and other related materials received by the Contracting Working Group of the Revenue Bond Oversight Committee after the posting of the agenda, are available for public inspection at 1155 Market Street, 5th Floor. Please call (415) 487-5245 to make arrangements for pick up or review.

Public Comment

Public Comment will be taken before or during the Committee's consideration of each agenda item. Speakers may address the Committee for up to three minutes on that item. During General Public Comment, members of the public may address the Committee on matters that are within the Committee's jurisdiction and are not on the agenda.

Disability Access

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operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, City Hall, Room 405, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 at telephone No.: (415) 554-7724; Fax (415) 554-7854; E-mail: sof@sfgov.org. Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at www.sfgov.org.

Cell phones, pagers and similar sound-producing electronic devices

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

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